PARDAWALA FAMILY LAW
Family law · Orange County, California
(949) 610-7151

Document Checklist

Certified Child Support Report

Gather these documents now, but don't send them yet. Once we've completed our conflict check, we'll email you an invitation to upload them through our secure client portal. Black out Social Security numbers on pay stubs and tax returns.

INCOME

- [ ] Federal and California tax returns for the last two years, with all schedules
- [ ] Pay stubs for the last two months, showing any overtime, commissions or bonuses
- [ ] W-2 forms for the last two years
- [ ] Profit and loss statements for the last two years, or Schedule C from your last federal tax return, for each business
- [ ] Business bank statements for the last 12 months, and any 1099 forms
- [ ] Statements showing dividends, interest and trust income
- [ ] For each rental or investment property, a schedule of gross receipts less cash expenses
- [ ] Public assistance award letters or statements (TANF/CalWORKs, SSI, GA/GR)
- [ ] Award letters and payment statements for unemployment, disability (Social Security disability, SDI or private insurance) or workers' compensation
- [ ] Pension, retirement fund or Social Security retirement benefit statements
- [ ] Orders and payment records for spousal or partner support you receive
- [ ] Records of any other income, such as military allowances or royalty payments
- [ ] Information about your most recent job: employer, dates worked, hours and pay
- [ ] Records of any one-time money in the last 12 months, such as lottery winnings or an inheritance
- [ ] Records of any significant change in your income in the last 12 months

DEDUCTIONS

- [ ] Required union dues (often shown on pay stubs)
- [ ] Required retirement payments, not including Social Security, FICA, 401(k) or IRA

General information, not legal advice. No attorney-client relationship exists until you sign the engagement agreement and the fee is paid. Responsible attorney: Saif A. Pardawala, Pardawala Family Law.

DEDUCTIONS

- [ ] Medical, dental and other health insurance premium statements
- [ ] Orders and proof of payment for child support you pay for children from other relationships, if any
- [ ] Orders and proof of payment for spousal or partner support you pay under a court order from a different marriage or domestic partnership, if any
- [ ] Necessary job-related expenses your employer doesn't reimburse, with a short explanation, if any

THE CHILDREN

- [ ] Information about health insurance available for the children through your job: the insurance company and the monthly cost for the children
- [ ] Childcare costs so you can work or get job training
- [ ] Children's health care costs not covered by insurance
- [ ] Children's educational or other special needs costs
- [ ] Travel expenses for visitation

HARDSHIPS, IF ANY

- [ ] Extraordinary health expenses not already listed
- [ ] Major losses not covered by insurance, such as fire or theft
- [ ] Expenses for your minor children from other relationships who live with you, and any child support you receive for them

HOUSEHOLD, ASSETS AND DEBTS

- [ ] Names, ages and monthly income of everyone who lives with you
- [ ] Recent statements for checking, savings and other deposit accounts, and for stocks, bonds and other investments
- [ ] Your mortgage statement or lease, property tax bill, and homeowner's or renter's insurance
- [ ] Recent bills for regular monthly expenses, such as utilities, phone, car and other insurance
- [ ] Statements for loans, credit cards and other installment debts

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COURT FORMS AND FILINGS

- [ ] Your most recent Income and Expense Declaration (form FL-150), if you've completed one
- [ ] The other parent's Income and Expense Declaration (FL-150), if one has been filed or served
- [ ] All child support pleadings filed in your case, such as requests for order, responses and supporting declarations
- [ ] Your current child support order, and any findings and order after hearing
- [ ] Your custody order or parenting plan, or a description of your current parenting schedule

THE OTHER PARENT

- [ ] Your best estimate of the other parent's gross monthly income, and what it's based on (for example, pay stubs or tax returns you've seen)

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